Sign Catalog

IU Bloomington Sign Shop
Service Building
1800 N. Range Road
Bloomington, IN 47408
812-856-0761
e-mail: katgrant@indiana.edu

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**IU Sign Shop offers:**

**Custom Projects**

- Signs (non-template)
- Posters
- Banners
- Awards

*All custom signs are quoted on a per project basis.*

**IU Standard Template Signs**

- Nameplates
- Arboretum Signs
- Classroom Identification with ADA Braille (interior)
- Standard University Identification Template Signs (exterior)

*These template signs all have set per piece pricing listed in the catalog.*
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About the IU Sign Shop

The Sign Shop offers a variety of signs available to any Indiana University campus. Our engraving department has a wide range of University approved templates and blanks for use in identifying classrooms, public facilities and offices. Custom signs are available in engraved plastic or vinyl decal lettering. Many colors of plastic base in flat color, woodgrain or metallic are available.

Vinyl decal lettering can be used for inside or outside applications. Contact The Sign Shop for vinyl color options. There is a variety of mounting surfaces for the vinyl decal lettering to choose from depending on the life expectancy of the sign.

Banners and posters can be printed in four-color or spot color depending on the design of your project and they can also be prepared for inside or outside display.

Order signs by using this link and completing the Physical Plant request form:
http://www.indiana.edu/~phyplant/home.html

To speak to a Sign Shop Service Representative contact:
Chris Eakins - Vinyl Department
ceakins@indiana.edu
or
Kathy Grant - Engraving Department
katgrant@indiana.edu

Phone number: 812-856-0761
How to Order Signs from IU Sign Shop

1. Complete a Physical Plant Work Request. You can do this online, use the link below.
   http://www.indiana.edu/~phyplant/home.html

2. Make sure to include all the information on your request and include your contact information so we can reach you.

Here is a checklist you can use to help the Sign Shop deliver your job in a timely manner.

- Work Request or Account Number
- Number of signs,
- Size required
- Type of sign (A, B, B1, D, E, custom, etc.)
- Color of sign if it is a custom sign (designate background color & text color)
- All information to be included on the signs
- Deadline for your request.
- Delivery information or installation required

If you are not sure what type of sign you need, call us and we will discuss your options. We can also provide electronic layouts or material samples for you to review.

The Sign Shop will review your request and contact you with any questions. We will confirm your delivery date and let you know if we have any problems with meeting your requirements.

The Sign Shop will contact you when your job is complete and let you know the next steps in delivery or installation.

Please note that installation will be an extra charge.
**Custom Signs**

Custom Signs are quoted on a per sign basis.

Call the Sign Shop at 812-856-0761 and discuss your project with a Sign Specialist. We can provide an estimate and timeline for any custom project.

**Custom Signs (engraved)**

**Description:** a variety of colors in plastic engravable base is available. Engraved lettering can be black or white depending on the base selected. Signs can be one sided or two sided. Some examples of custom signs are pictured here.

- **Name:** Custom Sign
- **Size:** Maximum size is 20” x 27”
- **Color:** Contact Sign Shop for options
- **Price:** Contact Sign Shop for estimate

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**Dedication Plaque**

**Directional Sign**

**Custom Room Identification**

**Please Use Other Door**

**Human Resources Room 124**

**Office and Academic Affairs**

**Biology Research and Teaching Preserve**

**Bioresearch & Teaching Preserve**

**Human Resources**

**Architects/Engineers**

**Contractors**

**3110**

Kelley Direct Programs

Visitors, please check in at the front desk in Room 3100.

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Custom Office Sign with Directional Info.
Custom Banners, Posters, Signs (vinyl)

Description: a variety of signs can be created in our sign shop. Including but not limited to: vinyl banners, posters, truck lettering, hard hat lettering, wall murals, door lettering, room identification, permanent signage, and game balls.

You can choose from a variety of substrates to have your sign mounted to depending on the life expectancy of the sign and whether it is an inside or outside application. Some examples of custom sign applications are pictured here.

Name: Custom Banners/Posters/Signs
Size: Contact Sign Shop for requirements
Vinyl Color: Contact Sign Shop for options
Substrate: Contact Sign Shop for options
Price: Contact Sign Shop for estimate
**Custom Signs (awards)**

**Description:** A variety of colors in plastic engravable base is available. Engraved lettering can be black or white depending on the base selected. Signs can be one-sided or two-sided. Brass plaques are also available. Some examples of custom signs/awards are pictured here.

**Name:** Custom Award  
**Size:** Maximum size is 20” x 27”  
**Color:** Contact Sign Shop for options  
**Price:** Contact Sign Shop for estimate
Template Signs Price List

If you are not sure what template you need, call the Sign Shop at 812-856-0761 and discuss your project with a Sign Specialist.

When you are ready to order, complete a Physical Plant Work Request. You can do this online, use the link below.

http://www.indiana.edu/~phyplant/home.html

Arboretum Plaque

**Description:** Plaques for identifying gifts of flowers and trees
Engraved matte silver plastic with black lettering

**Name:** Template Arboretum

**Size:** 5.5" x 4"

**Price:** $12.00

Reserved Parking Sign

**Description:** Reserved parking sign
Uses standard metal aluminum blank, black painted base with vinyl lettering

**Name:** Template Parking Sign

**Size:** 16" x 14"

**Price:** $50.00

Name Plate

**Description:** Name Plate for desks and doors. Standard sign is engraved black plastic w/ white lettering. A small selection of wood grain laminates is also available. Name plate holder is available in silver, please specify desk or door application.

**Name:** Template Name

**Size:** 10” x 2”

**Price:** $8.00

**Holder:** $8.00
Type A Sign

Description: Room Number Identification sign. Engraved white plastic with black core, raised lettering and ADA Braille

Name: Type A  
Size: 6” x 2”  
Price: $12.00

Type B Sign

Description: Room Number Identification sign with room name. Engraved white plastic with black core, raised lettering and ADA Braille

Name: Type B  
Size: 6” x 8”  
Price: $28.00

Type B Sign

Description: Mens Room Identification sign (not handicapped). White plastic with black core, raised lettering and ADA Braille. (Uni-Sex version is available)

Name: Template C-4  
Size: 6” x 8”  
Price: $28.00

Type B Sign

Description: Mens Room Identification sign handicap accessible. White plastic with black core, raised lettering and ADA Braille

Name: Template C-6  
Size: 6” x 8”  
Price: $28.00
Type B Sign

Description: Womens Room Identification sign (not handicap accessible). Engraved white plastic with black core, raised lettering and ADA Braille

Name: Template C-2
Size: 6” x 8”
Price: $28.00

Type B Sign

Description: Womens Room Identification sign handicap accessible. Engraved white plastic with black core, raised lettering and ADA Braille

Name: Template C-6
Size: 6” x 8”
Price: $28.00

Type B Sign

Description: Womens Room Identification sign handicap accessible and wayfinding. Engraved white plastic with black core, raised lettering and ADA Braille

Name: Template C-8
Size: 6” x 8”
Price: $28.00

Type B Sign

Description: Stair Identification sign. Engraved white plastic with black core, raised lettering and ADA Braille

Name: Template B1
Size: 6” x 8”
Price: $28.00
**Type D Sign**

**Description:** Class Room Identification sign and room name. Engraved white plastic with black core, raised lettering and ADA Braille

**Name:** Template D  
**Size:** 12” x 8”  
**Price:** $38.00

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**Type E Sign**

**Description:** Office or Room Identification sign. White plastic with black core, 6” x 2-1/4” slot for name insert, raised lettering and ADA Braille

**Name:** Template E  
**Size:** 6” x 8”  
**Price:** $47.50

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**Type F Sign**

**Description:** Room Capacity Information sign.  
Engraved white plastic with black core, raised lettering and ADA Braille

**Name:** Template F Capacity  
**Size:** 12” x 8”  
**Price:** $42.00

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**Type G Sign**

**Description:** Roof Access Identification sign for stairwell  
Engraved white plastic with black core, raised lettering and ADA Braille

**Name:** Template G  
**Size:** 12” x 12”  
**Price:** $45.00
**Type K Sign**

**Description:** Directional Room Identification sign
Engraved white plastic with black core

**Name:** Template K

**Size:** 14” x 2”

**Price:** $45.00

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**Type P Sign**

**Description:** Directional information sign. Engraved white plastic with black core, routed letters

**Name:** Template P

**Size:** 14” x 14”

**Price:** $55.00

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**Building Identification Sign (small)**

**Description:** Standard metal sign for exterior identification
Burgundy painted base with cream vinyl lettering
Installation requires two posts unless request is to an existing sign

**Name:** 30” x 20” Building Sign

**Size:** 30” x 20”

**Price:** Contact Sign Shop for current pricing

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**Building Identification Sign (large)**

**Description:** Standard metal sign for exterior identification
Burgundy painted base with cream vinyl lettering
Installation requires two posts unless request is to an existing sign

**Name:** 60” x 24” Building Sign

**Size:** 60” x 24”

**Price:** Contact Sign Shop for current pricing